

**Guardianship Report Packet/ Supplement©**

**This supplement includes a forms guide as well as forms. The forms guide is for use only in filling out the forms. For more information about what these forms mean or are used for, consult the appropriate Self Help packet.**

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## **Circuit Courts in Illinois**

Cook County is its own judicial circuit and its own forms. Go to <http://198.173.15.34/?section=HomePage> for Cook County information.

The rest of the counties in Illinois fall into one of 21 circuits.

First Circuit -	The counties of Alexander, Pulaski, Massac, Pope, Johnson, Union, Jackson, Williamson and Saline.
Second Circuit -	The counties of Hardin, Gallatin, White, Hamilton, Franklin, Wabash, Edwards, Wayne, Jefferson, Richland, Lawrence and Crawford.
Third Circuit -	The counties of Madison and Bond.
Fourth Circuit -	The counties of Clinton, Marion, Clay, Fayette, Effingham, Jasper, Montgomery, Shelby and Christian.
Fifth Circuit -	The counties of Vermilion, Edgar, Clark, Cumberland and Coles.
Sixth Circuit -	The counties of Champaign, Douglas, Moultrie, Macon, DeWitt and Piatt.
Seventh Circuit -	The counties of Sangamon, Macoupin, Morgan, Scott, Greene and Jersey.
Eighth Circuit -	The counties of Adams, Schuyler, Mason, Cass, Brown, Pike, Calhoun and Menard.
Ninth Circuit -	The counties of Knox, Warren, Henderson, Hancock, McDonough and Fulton.
Tenth Circuit -	The counties of Peoria, Marshall, Putnam, Stark and Tazewell.
Eleventh Circuit -	The counties of McLean, Livingston, Logan, Ford and Woodford.
Twelfth Circuit -	The county of Will.
Thirteenth Circuit	The counties of Bureau, LaSalle and Grundy.
Fourteenth Circuit -	The counties of Rock Island, Mercer, Whiteside and Henry.
Fifteenth Circuit -	The counties of JoDaviess, Stephenson, Carroll, Ogle and Lee.
Sixteenth Circuit -	The counties of Kane, DeKalb and Kendall.
Seventeenth Circuit -	The counties of Winnebago and Boone.
Eighteenth Circuit -	The county of DuPage.
Nineteenth Circuit -	The counties of Lake and McHenry.
Twentieth Circuit -	The counties of Randolph, Monroe, St. Clair, Washington and Perry.
Twenty-first Circuit -	The counties of Iroquois and Kankakee.

## GUARDIANSHIP IN ILLINOIS

### TIME TABLE FOR EVENTS

1. **Physician's Report.** A physician's report must be filed **at least 10 days prior to the hearing.** The report must be **based upon an examination** that was **performed within 3 months from the date of filing the petition.** 755 ILCS 11a-9. Normally, the physician's report is obtained prior to filing the petition and is filed when the petition is filed.
2. **Hearing** must be scheduled **within 30 days from the date the petition is filed.** 755 ILCS 11a-10.
3. **Temporary Hearing.** Can be scheduled any time the court will allow. The maximum period for a temporary guardianship is **60 days.**
4. **Notice of Hearing.** The petitioner must give notice of the time and place of the hearing to those persons named in the petition, including the proposed guardian, **not less than 14 days prior to the hearing.** 755 ILCS 5/11a-10.
5. **Summons.** The respondent, must be served with a copy of the petition and summons not less than 14 days before the hearing. 755 ILCS 5/11a-10 (e).
6. **Notice of Right to Seek Modification.** At the time of the appointment of a guardian the court shall inform the ward of his right to petition for termination of adjudication of disability, revocation of the guardianship or to modify the guardianship. 755 ILCS 5/11a-19.
7. **Inventory.** Within **60 days** from being appointed guardian of the estate, the guardian must file an inventory of the real and personal property of the ward. 755 ILCS 5/14-1.
8. **Reports.** The guardian of the person has a responsibility to file a report with the court, **at intervals indicated by the court,** stating the ward's current status. 755 ILCS 5/11a-17.
9. **Accounts.** A guardian of the estate must file an account of all transactions made on behalf of the ward **as directed by the court,** and if no time is set by the court, then once **every 3 years** from the date letters of office were issued. 755 ILCS 5/24-11. After a court orders a guardian for a disabled adult, the court will generally require a report from the guardian. Sometimes the order will ask for the report in one year: sometimes it specifies three years. If the order does not specify a due date, the guardian should try to update the court on an annual basis.

To determine the type of reports are necessary for a guardianship, you need to make sure you are

clear as to what type of guardianship was ordered by the court. Generally the types of guardianships are as follows: **Guardian of Person, Guardian of Estate or Guardian of the Person and Estate.** A Guardian of the Person will usually makes decisions for the disabled adult which are considered personal decisions such as decisions about health care, placement, and education. A Guardian of Estate is permitted by the Court to make financial transactions.

If the disabled adult, also known as the “ward”, is alive, and a **Guardian of the Person** was appointed, a **Current Report** will be necessary. If a **Guardian of the Estate** was appointed, a **Current Accounting** will be necessary. If a **Guardian of a Person and the Estate** was appointed you will need to provide the court with both reports.

If the disabled adult, has now died, a **Final Report and or Final Account** will need to be prepared so the guardian can be discharged as guardian and the court file closed.

You should always make a copy of all the documents being filed for yourself. If you are mailing the reports, you should prepare a cover letter explaining what you want done to the circuit clerk. It is best if you send a copy of all the original documents being filed with a self addressed envelope enclosed, so you can get a *stamped* copy of all the documents returned to you for your records. You will also need to prepare a **Certificate of Mailing** on all of the documents that are being filed with the Court.

- \*Letter to Circuit Clerk that explains what Clerk is to do
- \*Current Report and or Current Accounting
- \*Verification by Certification
- \*Motion to Approve Current Report and or Motion to Approve Current Accounting
- \*Proposed Order

**If hearing is set**

- \*Notice of Filing [or Notice of Hearing]

Make sure you retain copies of all documents you file for your records. Watch your mail to see if the reports are going to be set for hearing, and make sure to mark your calendar for any hearing dates. Once you obtain an order which approves the Current Report (or Current Report and Accounting), forward a copy of the order to the guardian ad litem.

If the order approves a Final Report or Final Report and Final Account, forward a copy of the order to the guardian ad litem.

**FORM: Current Report of Guardian of the Person**

In the first blank write the name of the guardian. In the second blank write the date that the report begins from and in the third blank note the last date included in the reporting period.

1) Write the address of the disabled person.

2) In the first blank write how often the guardian visits the ward (e.g. once a week or month),  
and  
in the second blank write how often the guardian inquires about the ward.

3) Describe the disabled adults current medical condition.

4) In the first blank write whether or not the ward continues to need assistance and in the second blank write his or her depending on the gender of the disabled person.

5) Write continues or does not continue depending on the condition of the ward.

Then write the day and the month/year in the next two blanks, and the guardian should sign their name on the bottom line.

### **FORM: Verification**

In the first blank print the name of the guardian and in the next three blanks write the gender of the guardian (e.g., he or she). Then write the date/month and year of the signing of the document, and have the guardian sign on the bottom line if the guardian can swear what is contained in the document is true.

### **FORM: Certificate of Mailing**

All of the parties given notice of the guardianship hearing(s) should be sent a copy of every document filed in court. This form will document that you have mailed the attached document to all of the people named (including the GAL and all attorneys involved).

The names **and** addresses of all the parties that were sent copies of the document should be written in the series of blank lines.

After "United States Mail at" the person mailing the document should write the town that the document was mailed from. The date, month and year will follow. The person that mailed the document should sign their name in the last blank.

### **FORM: Motion to Approve Current Report**

In the first blank print the name of the guardian and in the second blank print the name of the ward. The guardian then should sign their name on the bottom line.

## **FORM: ORDER APPROVING CURRENT REPORT OF GUARDIAN**

This form is for the judge to sign, but it is best for the guardian to fill in as much as they can before submitting the order (e.g., the caption and the case number).

### **FORM: Final Report of Guardian of the Person**

In the first blank print the name of the guardian.

1) Print the name in the first blank and in the second blank write the name of the disabled adult. In the third blank write the date of the guardian's appointment.

2) Write the date in which the ward passed away.

Then write the day and the month/year in the next two blanks, and the guardian should sign their name on the bottom line.

### **FORM: Verification**

In the first blank print the name of the guardian and in the next three blanks write the gender of the guardian (e.g., he or she). Then write the date/month and year of the signing of the document, and have the guardian sign on the bottom line if the guardian can swear what is contained in the document is true.

### **FORM: Certificate of Mailing**

All of the parties given notice of the guardianship hearing(s) should be sent a copy of every document filed in court. This form will document that you have mailed the attached document to all of the people named (including the GAL and all attorneys involved).

The names **and** addresses of all the parties that were sent copies of the document should be written in the series of blank lines.

After "United States Mail at" the person mailing the document should write the town that the document was mailed from. The date, month and year will follow. The person that mailed the document should sign their name in the last blank.

### **FORM: Initial Inventory**

In the first blank print the name of the guardian and in the second blank write the name of the ward.

After "Assets as of" write the date in which the ward's assets were reviewed for the inventory.

After Real Estate- write the address of the real estate owned by the disabled adult and its approximate value.

Personal property- list the significant items owned by the ward and description of the same (e.g., 2005 Jeep Liberty, approximate value \$16,000) including boats, trailers, costly original collectibles, cd's and ira's.

Bank Accounts- List the type of accounts owned by the disabled adult, the location of the accounts, at least part of the account numbers, and the amount of money held in each account.

Income- List the type of income received by the ward (including social security and any pensions) and how often they receive the income.

Then write the day and the month/year in the next two blanks, and the guardian should sign their name on the bottom line.

### **FORM: Verification**

In the first blank print the name of the guardian and in the next three blanks write the gender of the guardian (e.g., he or she). Then write the date/month and year of the signing of the document, and have the guardian sign on the bottom line if the guardian can swear what is contained in the document is true.

### **FORM: Certificate of Mailing**

All of the parties given notice of the guardianship hearing(s) should be sent a copy of every document filed in court. This form will document that you have mailed the attached document to all of the people named (including the GAL and all attorneys involved).

The names **and** addresses of all the parties that were sent copies of the document should be written in the series of blank lines.

After "United States Mail at" the person mailing the document should write the town that the document was mailed from. The date, month and year will follow. The person that mailed the document should sign their name in the last blank.

### **FORM: Current Account of Guardian**

In the first blank after the caption write the guardian's name and in the second blank the name of the ward. In the two blanks that follow write the starting date for that account and the last date considered in the current account.

In the blank after "Fixed assets as of" again write the last date considered in the account.

After "The Ward has" list the disabled adult's fixed assets. In the next blank indicate the gender of the ward by saying either he or she and circle whether they still own real estate. If the ward



does own real estate, list the property in the next blank. In the next blank again indicate the gender of the ward. In the blank that follows write the number of the checking account (if there is one), and then in the next blank the bank name. In the last blank write the type of deposits that are placed into the checking account (e.g., social security and pension checks).

## **INCOME**

List all the monies received by the ward since the last account including first the specific date received where the funding source and how much was received...

e.g., 09/01/07 Social Security Disability \$650.00

[Income would include any money from the sale of the ward's property, **BUT** would first require the permission of the court.]

If needed add additional paper to list all the sources of income

## **DISTRIBUTION**

In the same manner list all the individual debts and expenditures made on behalf of the disabled adult.

## **TOTALS**

Total Income-Add all of the income listed in the income section and write the total

Total Distribution-Add all of the bills paid under distribution and write the total figure here.

Total Balance-Subtract the small number from the larger of the two total categories and you should have the total balance. If the income is greater than the distribution the figure you should be a positive number. If the distribution is greater, than the number is a negative number.

Then write the day and the month/year in the next two blanks, and the guardian should sign their name on the bottom line.

## **FORM: Verification**

In the first blank print the name of the guardian and in the next three blanks write the gender of the guardian (e.g., he or she). Then write the date/month and year of the signing of the document, and have the guardian sign on the bottom line if the guardian can swear what is contained in the document is true.

## **FORM: Certificate of Mailing**

All of the parties given notice of the guardianship hearing(s) should be sent a copy of every document filed in court. This form will document that you have mailed the attached document to

all of the people named (including the GAL and all attorneys involved).

The names **and** addresses of all the parties that were sent copies of the document should be written in the series of blank lines.

After “United States Mail at” the person mailing the document should write the town that the document was mailed from. The date, month and year will follow. The person that mailed the document should sign their name in the last blank.

### **FORM: Order Approving Current Account of Guardian**

This form is for the judge to sign, but it is best for the guardian to fill in as much as they can before submitting the order (e.g., the caption and the case number).

### **FORM: Final Account of Guardian of the Estate**

In the first blank after the caption print the name of the guardian and in the second blank the name of disabled adult.

1) Print the name in the first blank and in the second blank write the name of the disabled adult. In the third blank write the date of the guardian’s appointment.

2) Write the date in which the ward passed away.

3) In the first blank write his or her checking if applicable, and in the second blank the balance in the account at the time of the ward’s passing. In the next sentence, first blank write his or her depending on the gender of the ward and in the next blank the balance in the account after the costs of the ward’s burial and remaining bills are taken care.

4) In the first blank write the assets the disabled person still had at the time of their death, and in the next blank the gender of the ward.

Then write the day and the month/year in the next two blanks, and the guardian should sign their name on the bottom line.

### **FORM: Verification**

In the first blank print the name of the guardian and in the next three blanks write the gender of the guardian (e.g., he or she). Then write the date/month and year of the signing of the document, and have the guardian sign on the bottom line if the guardian can swear what is contained in the document is true.

### **FORM: Certificate of Mailing**

All of the parties given notice of the guardianship hearing(s) should be sent a copy of every document filed in court. This form will document that you have mailed the attached document to all of the people named (including the GAL and all attorneys involved).

The names **and** addresses of all the parties that were sent copies of the document should be written in the series of blank lines.

After "United States Mail at" the person mailing the document should write the town that the document was mailed from. The date, month and year will follow. The person that mailed the document should sign their name in the last blank.

IN THE CIRCUIT COURT FOR THE \_\_\_\_\_ JUDICIAL CIRCUIT  
\_\_\_\_\_ COUNTY, ILLINOIS

IN RE THE MATTER OF: \_\_\_\_\_ )  
\_\_\_\_\_ ) Case No. \_\_\_\_\_  
Disabled Person. )

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**CURRENT REPORT OF GUARDIAN OF THE PERSON**

\_\_\_\_\_, the Guardian of the Person, respectfully submits this  
Current Report of the Guardian for the Period \_\_\_\_\_ up to and including  
\_\_\_\_\_, as required by Sections 11a-17(a) of the Probate Act.

1. The Ward resides at \_\_\_\_\_.
2. The guardian visits the Ward \_\_\_\_\_. The Guardian monitors the care and assistance that the Ward receives \_\_\_\_\_.
3. The Ward's health is as follows: \_\_\_\_\_  
\_\_\_\_\_
4. The Ward \_\_\_\_\_ with managing \_\_\_\_\_ personal care.
5. It is the recommendation of the Guardian that the guardianship \_\_\_\_\_.

Dated this \_\_\_\_\_ day of \_\_\_\_\_,

Respectfully submitted,

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VERIFICATION

\_\_\_\_\_ respectfully states that \_\_\_\_\_ is the Guardian herein, and that \_\_\_\_\_ has read the foregoing Final Report of the Guardian of the Person and, under penalties as provided by the law pursuant to Section 1-109 of the Code of Civil Procedure, the undersigned certifies that the statements set forth in this Final Report are true and correct except as to matters therein stated to be on information and belief and as to such matters the undersigned certifies as aforesaid that \_\_\_\_\_ believes that same to be true.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Guardian

**CERTIFICATE OF MAILING**

The undersigned certifies that a copy of the foregoing Current Report of Guardian of the Person was mailed to:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

and that the same was mailed in a sealed envelope with postage fully prepaid and deposited in the United States Mail at \_\_\_\_\_, Illinois on this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_

IN THE CIRCUIT COURT FOR THE \_\_\_\_\_ JUDICIAL CIRCUIT

\_\_\_\_\_ COUNTY, ILLINOIS

---

IN RE THE MATTER OF:

)

)

\_\_\_\_\_,

)

Case No. \_\_\_\_\_

)

Disabled Person.

)

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**MOTION TO APPROVE CURRENT REPORT**

Now comes \_\_\_\_\_, Guardian of the Person of

\_\_\_\_\_ and moves the Court to approve the Current Report of the

Guardian.

\_\_\_\_\_

IN THE CIRCUIT COURT FOR THE \_\_\_\_\_ JUDICIAL CIRCUIT  
\_\_\_\_\_ COUNTY, ILLINOIS

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IN RE THE MATTER OF: \_\_\_\_\_ )  
\_\_\_\_\_ )  
\_\_\_\_\_ ) Case No. \_\_\_\_\_ )  
Disabled Person. \_\_\_\_\_ )

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**ORDER APPROVING CURRENT REPORT OF GUARDIAN**

This matter coming before the Court on the Current Report of Guardian, in case number \_\_\_\_\_, all appropriate persons having received copies of the Current Report of Guardian, no objections having been filed, the Court finds:

1. This Court has jurisdiction of the subject matter and of the parties.
2. It is in the Ward's best interest that the guardianship continue.
3. The Current Report of Guardian is appropriate and should be approved.

**WHEREFORE IT IS ORDERED:**

1. The Current Report of Guardian is approved as filed.
2. That the Current Reports for \_\_\_\_\_ shall continue to be filed \_\_\_\_\_.

**SO ORDERED** this \_\_\_\_\_ day of \_\_\_\_\_.

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Judge, Circuit Court





VERIFICATION

\_\_\_\_\_ respectfully states that \_\_\_\_\_ is the Guardian herein, and that \_\_\_\_\_ has read the foregoing Final Report of the Guardian of the Person and, under penalties as provided by the law pursuant to Section 1-109 of the Code of Civil Procedure, the undersigned certifies that the statements set forth in this Final Report are true and correct except as to matters therein stated to be on information and belief and as to such matters the undersigned certifies as aforesaid that \_\_\_\_\_ believes that same to be true.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Guardian

CERTIFICATE OF MAILING

The undersigned certifies that a copy of the foregoing Final Report was mailed to:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

and that the same was mailed in a sealed envelope with postage fully prepaid and deposited in  
the United States Mail at \_\_\_\_\_, Illinois on this  
\_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_

IN THE CIRCUIT COURT FOR THE \_\_\_\_\_ JUDICIAL CIRCUIT

\_\_\_\_\_ COUNTY, ILLINOIS

IN RE THE MATTER OF:

)  
)  
)  
)  
)  
)  
)

\_\_\_\_\_,  
Disabled adult

Case No. \_\_\_\_\_

**INITIAL INVENTORY**

\_\_\_\_\_, the Guardian of the Estate of \_\_\_\_\_,

respectfully submits this Inventory, as required by 755 ILCS 5/14-1.

**Assets as of** \_\_\_\_\_

Real Estate

\_\_\_\_\_  
\_\_\_\_\_

Personal Property

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Bank Accounts

---

---

Income

---

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Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Respectfully submitted,

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**VERIFICATION BY CERTIFICATION**

\_\_\_\_\_, respectfully states that \_\_\_\_\_ is the Guardian herein, and that \_\_\_\_\_ has read the foregoing Initial Inventory of Guardian and under penalties as provided by law pursuant to Section 1-109 of the Code of Civil Procedure, the undersigned certifies that the statements set forth in this Initial Inventory are true and correct except as to matters therein stated to be on information and belief and as to such matters the undersigned certifies as aforesaid that \_\_\_\_\_ believes that same to be true.

\_\_\_\_\_  
Guardian

**CERTIFICATE OF MAILING**

The undersigned certifies that a copy of the foregoing Initial Inventory was mailed to:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

and that the same was mailed in a sealed envelope with postage fully prepaid and deposited in  
the United States Mail at \_\_\_\_\_, Illinois on this  
\_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_

IN THE CIRCUIT COURT FOR THE \_\_\_\_\_ JUDICIAL CIRCUIT

\_\_\_\_\_ COUNTY, ILLINOIS

IN RE THE MATTER OF: \_\_\_\_\_ )

\_\_\_\_\_, )

Disabled Person. )

Case No. \_\_\_\_\_ )

**CURRENT ACCOUNT OF GUARDIAN**

\_\_\_\_\_, the Guardian of the Estate of \_\_\_\_\_,

respectfully submits this Current Account of the Guardian for the period \_\_\_\_\_

up to and including \_\_\_\_\_, as required by Sections 11a - 17(a) of the Probate

Act.

**Fixed Assets as of \_\_\_\_\_**

The Ward has \_\_\_\_\_ fixed assets as of this date.

\_\_\_\_\_ does/does not own the following real estate \_\_\_\_\_.

\_\_\_\_\_ has/does not have a checking account, number \_\_\_\_\_,

at

\_\_\_\_\_ into which \_\_\_\_\_ payments are deposited.

**INCOME**

DATE

SOURCE

AMOUNT MONTHLY

**DISTRIBUTIONS**

DATE

PAID TO

AMOUNT/  
HOW OFTEN



**TOTALS**

**Total Income**

Total Disbursements

Total Balance

Dated this \_\_\_\_\_ day of \_\_\_\_\_.

Respectfully submitted,

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VERIFICATION

\_\_\_\_\_ respectfully states that \_\_\_\_\_ is the Guardian herein, and that \_\_\_\_\_ has read the foregoing Final Report of the Guardian of the Person and, under penalties as provided by the law pursuant to Section 1-109 of the Code of Civil Procedure, the undersigned certifies that the statements set forth in this Final Report are true and correct except as to matters therein stated to be on information and belief and as to such matters the undersigned certifies as aforesaid that \_\_\_\_\_ believes that same to be true.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Guardian

**CERTIFICATE OF MAILING**

The undersigned certifies that a copy of the foregoing Current Account of the Estate was

mailed to:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

and that the same was mailed in a sealed envelope with postage fully prepaid and deposited in

the United States Mail at \_\_\_\_\_, Illinois on this

\_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_

IN THE CIRCUIT COURT FOR THE \_\_\_\_\_ JUDICIAL CIRCUIT  
\_\_\_\_\_ COUNTY, ILLINOIS

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IN RE THE MATTER OF: \_\_\_\_\_ )  
 )  
 ) Case No. \_\_\_\_\_  
 )  
 Disabled Person. )

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**ORDER APPROVING CURRENT ACCOUNT  
OF GUARDIAN**

This matter coming before the Court on the Current Account of Guardian, in Case No. \_\_\_\_\_, all appropriate persons having received copies of the Current Account, no objections having been filed, the Court finds:

1. This court has jurisdiction of the subject matter and of the parties.
2. It is in the Ward's best interest that the guardianship continue.
3. The Current Account of Guardian is appropriate and should be approved.

**WHEREFORE IT IS ORDERED:**

1. The Current Account of Guardian is approved as filed.
2. That the Current Accounts for \_\_\_\_\_ shall continue to be filed  
\_\_\_\_\_.

**SO ORDERED** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

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Judge, Circuit Court



VERIFICATION

\_\_\_\_\_ respectfully states that \_\_\_\_\_ is the Guardian herein, and that \_\_\_\_\_ has read the foregoing Final Account of Guardian of the Estate and, under penalties as provided by the law pursuant to Section 1-109 of the Code of Civil Procedure, the undersigned certifies that the statements set forth in this Final Account are true and correct except as to matters therein stated to be on information and belief and as to such matters the undersigned certifies as aforesaid that \_\_\_\_\_ believes that same to be true.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Guardian

CERTIFICATE OF MAILING

The undersigned certifies that a copy of the foregoing Final Account was mailed to:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

and that the same was mailed in a sealed envelope with postage fully prepaid and deposited in  
the United States Mail at \_\_\_\_\_, Illinois on this  
\_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_