

Your rights as a debtor in Illinois -- Supplement

This supplement includes a forms guide as well as forms. The forms guide is for use only in filling out the forms. For more information about what these forms mean or are used for, consult the appropriate Self Help packet.

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Forms that are included in this supplement:

Cease and Desist Letter

Notice of Motion For Wage Deduction Exemption Hearing

Circuit Courts in Illinois

Cook County is its own judicial circuit. The rest of the counties in Illinois fall into one of 22 circuits.

First Circuit -	The counties of Alexander, Pulaski, Massac, Pope, Johnson, Union, Jackson, Williamson and Saline.
Second Circuit -	The counties of Hardin, Gallatin, White, Hamilton, Franklin, Wabash, Edwards, Wayne, Jefferson, Richland, Lawrence and Crawford.
Third Circuit -	The counties of Madison and Bond.
Fourth Circuit -	The counties of Clinton, Marion, Clay, Fayette, Effingham, Jasper, Montgomery, Shelby and Christian.
Fifth Circuit -	The counties of Vermilion, Edgar, Clark, Cumberland and Coles.
Sixth Circuit -	The counties of Champaign, Douglas, Moultrie, Macon, DeWitt and Piatt.
Seventh Circuit -	The counties of Sangamon, Macoupin, Morgan, Scott, Greene and Jersey.
Eighth Circuit -	The counties of Adams, Schuyler, Mason, Cass, Brown, Pike, Calhoun and Menard.
Ninth Circuit -	The counties of Knox, Warren, Henderson, Hancock, McDonough and Fulton.
Tenth Circuit -	The counties of Peoria, Marshall, Putnam, Stark and Tazewell.
Eleventh Circuit -	The counties of McLean, Livingston, Logan, Ford and Woodford.
Twelfth Circuit -	The county of Will.
Thirteenth Circuit	The counties of Bureau, LaSalle and Grundy.
Fourteenth Circuit -	The counties of Rock Island, Mercer, Whiteside and Henry.
Fifteenth Circuit -	The counties of JoDaviess, Stephenson, Carroll, Ogle and Lee.
Sixteenth Circuit -	The counties of Kane, DeKalb and Kendall.
Seventeenth Circuit -	The counties of Winnebago and Boone.
Eighteenth Circuit -	The county of DuPage.
Nineteenth Circuit -	The county of Lake.
Twentieth Circuit -	The counties of Randolph, Monroe, St. Clair, Washington and Perry.
Twenty-first Circuit -	The counties of Iroquois and Kankakee.
Twenty-second Circuit-	The county of McHenry.

FORM: Cease and Desist Letter

TO: blanks: The name and street address (city, town, state) of the collection agency.

DATE: Put the date you are mailing the letter.

First blank: Put the name of the creditor -- not the collection agency.

Sign the form below where it says Sincerely and mail the letter by certified mail, return receipt requested. Keep a copy of the letter for your records.

FORM: Notice of Motion For Wage Deduction Exemption Hearing

TO JUDGMENT

CREDITOR blanks: The name and street address (city, town, state) of the creditor or the creditor's attorney.

EMPLOYER

blanks: The name and street address (city, town, state) of your employer.

Paragraph 1:

First blank: The date of the hearing (get this date from the Clerk).

Second blank: The county where you are filing your Notice.

Remaining blanks: Sign above where it says Judgment Debtor/Defendant and put your name, address, and telephone number.

PROOF OF SERVICE:

Fill out either the personal service or the service by mail paragraph, do not complete both.

First blank: Put the date that you either mailed or personally delivered the Notice on the Plaintiff/Creditor and the Employer.

Second blank: Put the time that you served the Plaintiff/Creditor and the Employer with the Notice.

Sign the form above where it says Defendant/Debtor in front of a Notary Public.

CEASE AND DESIST LETTER

TO:

DATE: _____

I am writing to request that you stop any and all communication to and with me about my account with _____ as required by the Fair Debt Collection Practices Act 15 USC 1692c.

I will take care of this matter when I am financially able to do so. Your cooperation is appreciated.

Sincerely,

STATE OF ILLINOIS

IN THE CIRCUIT COURT OF THE _____ JUDICIAL CIRCUIT

_____ COUNTY

_____)	
Plaintiff/Creditor,)	
v.)	Case Number: _____
_____)	
Defendant/Debtor.)	

NOTICE OF MOTION FOR WAGE DEDUCTION EXEMPTION HEARING

TO: JUDGMENT CREDITOR OR ATTORNEY FOR JUDGMENT CREDITOR:

NAME _____

STREET _____

CITY _____

TO: EMPLOYER OR ATTORNEY FOR EMPLOYER:

NAME _____

STREET _____

CITY _____

You are hereby notified that on _____, 20 ____, at _____. M,
I shall appear before the judge presiding over this case at _____ County
Courthouse, Illinois and present an oral motion claiming that my wages are exempt from wage
garnishment under Illinois and federal law.

Judgment Debtor/Defendant

Street: _____

City: _____

Phone: _____

PROOF OF SERVICE

The undersigned swears on oath that he/she served this Notice on the above named creditor and employer by delivering a copy personally or by mailing a copy using United States Mail with postage paid: (check one)

PERSONAL SERVICE: on the following date _____ at _____ . M

SERVICE BY MAIL: on the following date _____ at _____ .M

Defendant/Debtor

Subscribed and sworn to before me on this ____ day of _____, 20____.

Notary Seal here

Notary Public