


Fall 2007 Chicago Off-Campus Interviews

Employer	Location	Interview Date	App. Deadline	Candidates requested & application requirements/preferences
<p>City of Chicago, Dept. of Law Interviewer: Susan Lopez</p>	<p>Chicago, IL</p>	<p>8/7/07</p>	<p>7/20/07</p>	<p>Position: Summer Law Clerk</p> <p>2Ls: submit resume; two legal references containing name, address, and phone number (one reference must be from your legal writing instructor); transcript release form; and writing sample (writing policy available in Career Services office) to Career Services by 7/20/07.</p> <p>Duties: work with attorneys in each of the Law Department's 12 practice areas and participate in a wide variety of activities, including assisting in trial preparation; attending depositions, real estate closings, client meetings, and court proceedings; researching legal issues; and drafting memoranda, briefs and contracts. Law clerks that have finished their second year of law school may represent the City in mandatory tort arbitration in the Circuit Court of Cook County; depose witnesses, and examine witnesses in trials in state and federal court.</p>

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<p>City of Chicago, Dept. of Law Interviewer: Susan Lopez</p>	<p>Chicago, IL</p>	<p>8/7/07</p>	<p>7/20/07</p>	<p>Position: Attorney</p> <p>3Ls: submit resume, three legal references (name, address, and phone number), transcript release form, and two writing samples with cover pages (writing policy available in Career Services office) to Career Services by 7/20/07.</p> <p>Duties: handle a variety of cases that is unparalleled in most law firms and other government law offices; litigation attorneys have the opportunity to gain a substantial amount of trial experience in both state and federal courts, as well as in a variety of administrative forums. Law Department transactional attorneys are part of a practice that encompasses a wide variety of complex public projects. The Law Department also provides opportunities for attorneys to be promoted from within, and has a high percentage of women and minorities among its supervisory personnel.</p>

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<p>Cook County State's Attorney's Office Interviewers: Basheera Stevenson and Christello Perez http://www.statesattorney.org/</p>	Chicago, IL	8/8/06	7/25/07	<p>Position: Assistant State's Attorney</p> <p>3Ls: submit resume* to Career Services by 7/25/07. Top 50% of the class; law review or other publications; Mock Trial competition or Moot Court, etc.; courses in criminal law, criminal procedure, evidence, trial advocacy, advanced trial advocacy, appellate advocacy, clinical courses, or public interest law, etc; documented interested in public service and/or criminal law; and highest standards of professional and personal integrity.</p> <p>Duties: During their first year, new assistants are generally assigned to one of three divisions: Criminal Appeals, First Municipal District or Child Support Enforcement. In each assignment, Assistants receive intensive training and supervision designed to enable them to assume an increasingly substantial amount of responsibility.</p> <p>*If chosen for an interview, take 1-2 letters of recommendation, writing sample and law school transcript.</p>

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<p>Cremer, Kopon, Shaughnessy & Spina, LLC Interviewer: Mr. Timothy E. Hoerman 180 N. LaSalle Street, Suite 3300 Chicago, IL 60601</p> <p>http://www.cksslaw.com</p>	Chicago, IL	8/8/07	7/25/07	<p>Position: Associate/Summer Associate</p> <p>2Ls, 3Ls & recent graduates: Submit cover letter, resume, writing sample and transcript release form to Career Services by 7/25/07.</p> <p>Associate Requirements: Top 25% of graduating class; interest in litigation; eligibility to sit for Illinois Bar and interest in sitting for Missouri Bar.</p> <p>Summer Associate Requirements: Top 25% of class, interest in litigation.</p>
<p>Swanson, Martin & Bell Interviewer: Elizabeth Harvey</p>  <p>330 N. Wabash, Suite 3300 Chicago, IL 60611</p> <p>http://www.smbtrials.com/</p>	Chicago, IL	8/9/07	8/6/07	<p>Position: Summer Associate</p> <p>2Ls: Submit cover letter, resume and transcript release form to Career Services by 8/6/07.</p> <p>Requirements: Top 1/3 of class.</p>

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<p>Miami-Dade Office of the Public Defender Contact: Rory Stein Law Offices of the Public Defender for the Eleventh Judicial Circuit of Florida 1320 NW 14 Street Miami, FL 33125 http://www.pdmiami.com/</p>	<p>Miami, FL</p>	<p>10/15/07</p>	<p>8/24/07</p>	<p>Position: Legal Interns</p> <p>3Ls: submit resume to Career Services by 8/24/07.</p> <p>Requirements: Clinical participation or an externship for academic credit wherein the student had an exposure to litigation.</p> <p>Interviews will take place at John Marshall in Chicago and, if chosen, student should bring a writing sample and cover letter to the interview.</p>