

## Fall 2011 CHICAGO Off-Campus and SIU On-Campus Interviews

### INSTRUCTIONS for On Campus Interviews (OCI):

1. Fill out a purple **Submission Form** found in Career Services in room 104 for each position for which you are submitting a résumé.
2. Your unofficial transcript can be printed from your SIU **SalukiNet** online account (at no charge). If the employer requires an official transcript (few require one), go to the Registrar's Office to fill out a request form. You can pick up your official transcript 48 hours after you submitted the request form.
3. If your résumé is not up to date, bring a copy of your résumé and cover letter (on regular paper) to Mary Payne in room 104 or in the Cafeteria during Mondays with Mary at 12:00 – 1:30. You will be notified of any suggested corrections or enhancements.
5. Make the corrections and print your résumé on regular paper unless instructed to use résumé paper. Submit any new documents to Career Services to be included in your packet along with any other paperwork required by the employer. If you choose not to make the suggested changes, your original packet will be sent to the employer.
6. Employers will view all documents and pre-select applicants for the interviews. All applicants will be notified by Career Services; those selected to interview must sign-up for their interview time within 48 hours or an interview time will be assigned to them.

Check current listings online at

[http://www.law.siu.edu/career\\_services/Fall%2011%20Chicago%20and%20Carbondale%20OCI%20Table%20Current.pdf](http://www.law.siu.edu/career_services/Fall%2011%20Chicago%20and%20Carbondale%20OCI%20Table%20Current.pdf)

The list is sorted by application deadline for your convenience.

(As of 9/9/2011)

Employer Name	Job Location	Deadline to get applications to Career Services	Interview Date and Location	1L/2L/3L Listings Application Requirements
Ms. Cathleen Costello Jacobs <b>Cook County State's Attorney's Office</b> 69 West Washington, Ste 3200 Chicago, IL 60602  www.statesattorney.org	Chicago, IL  <b>Interviews will be held in Chicago, IL</b>	Application Deadline:  Thursday <b>JULY 14, 2011</b> by 3:00pm to Career Services  <b>CLOSED</b>	Interview Date and Location:  Wednesday, <b>August 3, 2011</b> in Chicago, IL	<b>Class of 2012 Assistant State's Attorney</b> Required: Top 50% of class, Preferred: Law review/journal, or Moot Court/Mock Trial <u>Submit:</u> cover letter, résumé (regular paper), unofficial law transcript, writing sample with cover sheet, at least one letter of recommendation to Career Services
Ms. Wendy Perry <b>McLean County State's Attorney's Office</b> 200 W. Front Street, Suite 400C Bloomington, IL 61701				<b>Class of 2012: Fall 2011 Legal Internship/Externship</b> Required: include date of birth for

<p><a href="http://www.mcleancountyil.gov/statesattorney">http://www.mcleancountyil.gov/statesattorney</a></p> <p><b>McLean County State's Attorney's Office</b> continued.....</p> <p>Deadline to register for an externship class is 08/28/11.</p>	<p>Bloomington, IL</p> <p><b>Interviews will be held in Bloomington, IL</b></p>	<p>Application Deadline:</p> <p>Wednesday, <b>July 27, 2011</b> by 3:00pm to Career Services</p> <p><b>CLOSED</b></p>	<p>Interview Date and Location:</p> <p><b>August 1- 5, 2011</b> in Bloomington, IL</p>	<p>security clearance. Preferred: 711 license; can work any day, but if you have 711 and want court time, need to be available on Tuesday and/or Thursday court dates to work with Civil cases. <u>Submit:</u> cover letter and résumé (regular paper) to Career Services</p>
<p>Ms. Debra Pelletiere <b>Ice Miller LLP</b> One American Square Indianapolis, IN 46204</p> <p><a href="http://www.icemiller.com">www.icemiller.com</a></p>	<p>Indianapolis, IN</p> <p><b>Interviews will be held in Chicago at John Marshall Law School</b></p>	<p>Application Deadline:</p> <p>Monday, <b>August 1, 2011</b> by 3:00pm to Career Services</p> <p><b>CLOSED</b></p>	<p>Interview Date and Location:</p> <p>Thursday, <b>August 25, 2011</b> in Chicago</p>	<p><b>Class of 2013 Summer Associate 2012, Paid Required: Top 10%</b> <u>Submit:</u> résumé (regular paper), unofficial transcript, and cover letter addressed to Ms. Debra Pelletiere: include the following info: Why you are interested in Ice Miller – beyond your general interest in a large law firm with resources and different practice opportunities; your specific practice areas of interest, if any; and any of your defining characteristics or attributes that are not apparent by reading your resume</p>
<p>Ms. Lisa M. Watson <b>Taft Stettinius &amp; Hollister LLP</b> One Indiana Square, Suite 3500 Indianapolis, IN 46204</p> <p><a href="http://www.taftlaw.com">www.taftlaw.com</a></p>	<p>Indianapolis, IN Cleveland, OH Cincinnati, OH</p> <p><b>Interviews will be held in Chicago At John Marshall Law School</b></p>	<p>Application Deadline:</p> <p><b>Monday, August 1, 2011</b> by 3:00pm to Career Services</p> <p><b>CLOSED</b></p>	<p>Interview Date and Location:</p> <p>Wednesday, <b>August 24, 2011</b> in Chicago</p>	<p><b>Class of 2013 Summer Associate 2012, Paid Required: Top 25%</b> Submit: résumé (regular paper), unofficial transcript, and cover letter addressed to Ms. Lisa M. Watson.</p>

<p><b>Miami Dade Public Defender's Office</b>  Rory S. Stein, General Counsel  1320 NW 14<sup>th</sup> Street  Miami, FL 33125</p> <p><a href="http://www.pdmiami.com">www.pdmiami.com</a></p>	<p>Miami, FL</p> <p><b>Interviews will be held in Chicago at Chicago-Kent Law School</b></p>	<p>Application Deadline:</p> <p>Monday, <b>August 8, 2011</b>, by 3:00pm to Career Services</p> <p><b>CLOSED</b></p>	<p>Interview Date and Location:</p> <p>Monday, <b>October 3, 2011</b> in Chicago</p>	<p><b>Class of 2012 Associate Attorney</b>  Required: 711 licensure and courtroom experience  <u>Submit:</u> résumé only(regular paper); if chosen for interview, student will be asked to supply cover letter and writing sample</p>
<p>Ms. Lisa A. LaConte  <b>Heyl, Royster, Voelker &amp; Allen</b>  Suite 600 Chase Building  124 S.W. Adams Street  Peoria, IL 61602-1352</p> <p><a href="http://www.heyloyster.com">www.heyloyster.com</a></p>	<p>Peoria, Springfield, Urbana, Rockford, and Edwardsville, Illinois</p>	<p>Application Deadline:</p> <p>Monday, <b>August 15, 2011</b> by 3:00pm to Career Services</p> <p><b>CLOSED</b></p>	<p>Interview Date and Location:</p> <p>Friday, <b>August 26, 2011</b> at Career Services</p>	<p><b>Class of 2012 Associate Attorney</b>  Preferred: Top 30%, Moot Court or Law Journal  <u>Submit:</u> cover letter, résumé (regular paper), writing sample with cover sheet, unofficial law school transcript.</p>
<p>Ms. Lisa A. LaConte  <b>Heyl, Royster, Voelker &amp; Allen</b>  Suite 600 Chase Building  124 S.W. Adams Street  Peoria, IL 61602-1352</p> <p><a href="http://www.heyloyster.com">www.heyloyster.com</a></p>	<p>Peoria, Springfield, Urbana, Rockford, Edwardsville Illinois</p>	<p>Application Deadline:</p> <p>Monday, <b>August 15, 2011</b> by 3:00pm to Career Services</p> <p><b>CLOSED</b></p>	<p>Interview Date and Location:</p> <p>Friday, <b>August 26, 2011</b> at Career Services</p>	<p><b>Class of 2013 Summer Associate 2012, Paid</b>  Preferred: Top 30%, Moot Court or Law Journal  <u>Submit:</u> cover letter, résumé (regular paper), writing sample with cover sheet, unofficial law school transcript.</p>
<p>Ms. Mary Jennings  <b>Sandberg Phoenix &amp; von Gontard P.C.</b>  600 Washington Avenue – 15<sup>th</sup> Floor  St. Louis, MO 63101</p> <p><a href="http://www.sandbergphoenix.com">www.sandbergphoenix.com</a></p>	<p>St. Louis, MO</p>	<p>Application Deadline:</p> <p>Monday, <b>August 22, 2011</b> by 3:00pm to Career Services</p> <p><b>CLOSED</b></p>	<p>Interview Date and Location:</p> <p>Tuesday, <b>August 30, 2011</b> at Career Services</p>	<p><b>Class of 2013 Summer Associate 2012, Paid</b>  <u>Submit:</u> cover letter, résumé (regular paper), unofficial law transcript</p>

<p>Ms. Mary Jennings  <b>Sandberg Phoenix &amp; von Gontard P.C.</b>          600 Washington Avenue – 15<sup>th</sup> Floor          St. Louis, MO 63101</p> <p>www.sandbergphoenix.com</p>	<p>St. Louis, MO</p>	<p>Application          Deadline:</p> <p>Monday, <b>August 22, 2011</b> by 3:00pm to Career Services</p> <p><b>CLOSED</b></p>	<p>Interview Date and Location:</p> <p>Tuesday, <b>August 30, 2011</b> at Career services</p>	<p><b>Class of 2012 Associate Attorney</b>  <u>Submit:</u> Cover letter, résumé (regular paper), unofficial law transcript</p>
<p>Ms. Jennifer Guirl  <b>Bryan Cave LLP</b>          211 North Broadway, Suite 3600          St. Louis, MO 63102</p> <p>www.bryancave.com</p>	<p>St. Louis, MO</p>	<p>Application          Deadline:</p> <p>Wednesday, <b>August 24, 2011</b> by 3:00pm to Career Services</p> <p><b>CLOSED</b></p>	<p>Interview Date and Location:</p> <p>Friday, <b>September 9, 2011</b> at Career Services</p>	<p><b>Class of 2013 Summer Associate 2012, Paid</b>          Required: Top 10%          Preferred: Law Journal</p> <p><u>Submit:</u> cover letter, resume, unofficial law transcript on regular paper</p>
<p>Mrs. Luci Strotheide  <b>Hepler Broom LLC</b>          130 N. Main Street          Edwardsville, IL 62025</p> <p>www.heplerbroom.com</p>	<p>St. Louis, MO &amp; Edwardsville, IL</p>	<p>Application          Deadline:</p> <p>Wednesday, <b>August 31, 2011</b> by 3:00 pm to Career Services</p> <p><b>CLOSED</b></p>	<p>Interview Date and Location:</p> <p>Thursday, <b>September 15, 2011</b> at Career Services</p>	<p><b>Class of 2013 Summer Associate 2012, Paid</b>          Required: Top 30%          Prefer Law Review/Journal, Moot Court/Mock Trial.  <u>Submit:</u> cover letter, résumé, unofficial law transcript, undergrad transcript, TWO writing samples with cover sheets, List of 3 references.</p>
<p>Mrs. Elizabeth Oppermann          Mathis, Marifian &amp; Richter, Ltd.          23 Public Square, Suite 300          Belleville, IL 62220</p> <p>www.mmrltd.com</p> <p><b>New Listing</b></p>	<p>Belleville, IL</p>	<p>Application          Deadline:</p> <p>Wednesday, <b>September 21, 2011</b> by 3:00 p.m. to Career Services</p>	<p>Interview Date and Location:</p> <p>Thursday, <b>October 6, 2011</b> at Career Services</p>	<p><b>Class of 2013 Summer 2012 Law Clerk, Paid</b>          Prefer: Law Review/Journal, Moot Court/Mock Trial  <u>Submit:</u> cover letter, résumé (regular paper), writing sample with cover sheet, unofficial law school transcript, and reference list with 3 names/contact info</p>

<p>U.S. Army JAG Corps Captain Clayton M. Buchner (SIU 2003)</p> <p>Complete online application by 11/01/2011 at <a href="http://www.jagcnet.army.mil">www.jagcnet.army.mil</a>. Click on "Join JAG (Recruiting)" on the left side of the screen under 'Resources for JAG Corps Applicants'.</p>	<p>Internship locations nationwide</p>	<p>Application Deadline:</p> <p>Monday, <b>September 26, 2011</b> by 3:00 p.m. to Career Services</p>	<p>Interview Date:</p> <p>Friday, <b>September 30, 2011</b> at Career Services</p>	<p><b>Class of 2013 Summer 2012 Intern, Paid</b> Position responsibilities: legal research, writing, court-martial assistance, motions, military administration law support, and operational law support <u>Submit:</u> Résumé on résumé paper</p> <p>Do not bring copy of complete online application to the interview</p>
<p>U.S. Army JAG Corps Captain Clayton M. Buchner (SIU 2003)</p> <p>Complete online application by 11/01/2011 at <a href="http://www.jagcnet.army.mil">www.jagcnet.army.mil</a>. Click on "Join JAG (Recruiting)" on the left side of the screen under 'Resources for JAG Corps Applicants'.</p>	<p>Locations nationwide</p>	<p>Application Deadline:</p> <p>Monday, <b>September 26, 2011</b> by 3:00 p.m. to Career Services</p>	<p>Interview Date:</p> <p>Friday, <b>September 30, 2011</b> at Career Services</p>	<p><b>Class of 2012: <u>3Ls &amp; LLMS</u> Active Duty Army JAG Corps</b></p> <p><u>Submit:</u> Résumé on résumé paper</p> <p>Do not bring copy of complete online application to the interview</p>
<p>U.S. Air Force JAG Corps 101 Heritage Drive Scott AFB, IL 62221 Name of interviewer TBD</p> <p><a href="http://www.jagusaf.hq.af.mil">www.jagusaf.hq.af.mil</a> <b>New Listing</b></p>	<p>Locations nationwide</p>	<p>Application Deadline:</p> <p>Monday, October 10, 2011 by 3:00 p.m. at Career Services</p>	<p>Interview Date and Location:</p> <p>Friday, October 17, 2011 at Career Services</p>	<p><b>Class of 2013 Summer Internship, Paid</b></p> <p><u>Submit:</u> Résumé on résumé paper</p>
<p>U.S. Air Force JAG Corps 101 Heritage Drive Scott AFB, IL 62221 Name of interviewer TBD</p> <p><a href="http://www.jagusaf.hq.af.mil">www.jagusaf.hq.af.mil</a> <b>New Listing</b></p>	<p>Locations nationwide</p>	<p>Application Deadline:</p> <p>Monday, October 10, 2011 by 3:00 p.m. at Career Services</p>	<p>Interview Date and Location:</p> <p>Monday, October 17, 2011 at Career Services</p>	<p><b>Class of 2012: <u>3Ls &amp; LLMS</u> Active Duty AF JAG Corps</b></p> <p><u>Submit:</u> Résumé on résumé paper</p>