

Southern Illinois University School of Law Financial Aid Process

1. Complete a FAFSA (<http://www.fafsa.ed.gov/>). No additional application to complete for financial aid.
 - a. **SIU** school code is **001758**.
 - b. Deadlines for submitting FAFSA only pertain to undergraduates seeking grant money. You are encouraged to submit FAFSA after having filed your income tax.
 - c. No parental income is required for this level of school (law/professional); skip Section 3.
 - d. Most students are eligible to receive financial aid.
 - e. Only loan money is available; no grant money at this level of school (law/professional).
 - f. Amount eligible in Federal Direct Loans is **\$20,500** regardless of EFC (expected family contribution).

2. Once FAFSA has been filed successfully, Federal Student Aid will process your application and send you a SAR (Student Aid Report) to review your information. Your information will be electronically sent to the schools listed on your FAFSA. It takes approximately 10-12 business days for the SIU Financial Aid Office to receive this information.

3. Once SIU Financial Aid Office has received FAFSA information, it takes approximately 7-10 business days to process your award letter. Note: award letters for the upcoming fall law class does not usually begin until mid-March.

4. SIU Financial Aid Office will send an email notifying you that your information is available via Salukinet. SalukiNet provides students with world-class and highly customizable Intranet and Internet services. Among other popular services, you can check e-mail, register for courses, and explore the Internet.

5. Access Salukinet at <https://salukinet.siu.edu/cp/home/displaylogin>

6. To view your Financial Aid Award Letter please follow these steps:
 - Logon using your Network ID and Password under the Students, Faculty and Staff box;
 - Click "My Records" then click on "View My SIUC Student Records"
 - Click "Financial Aid" and then click on "Award"
 - Click "Award for Aid Year" and select the appropriate aid year from the drop-down menu and click "Submit"
 - Click on the "Resources/Additional Information" tab, read and answer the two Federal Title IV questions and click "Submit" (if you have already answered these questions for the award year you can skip this step)
 - Click on "Terms and Conditions" tab, read the terms and conditions and click "Accept" (if you have already read and accepted the terms and conditions for the award year you can skip this step)
 - Click on the "Accept Award Offer" tab and Accept or Decline any offered awards then click "Submit Decision"
 - If you are accepting a Federal Direct Subsidized or Unsubsidized Loan and are a first time borrower, you must have a Direct Loan Master Promissory Note (MPN) on file and complete the entrance loan counseling. The Direct Loan MPN website is <https://dlenote.ed.gov/empn/StudentLoanSelector.jsp> and the entrance loan counseling website is <http://www.siu.edu/~fao/loans/entcouns.htm>. You will need to use your Department of Education PIN for the MPN.

7. **Federal Direct Loans and/or scholarships** are automatically credited to the student's University Bursar account and where tuition and fees are charged on a semester basis (Fall/August & Spring/January). If loan and/or scholarship money total more than the tuition and fees charged; the remainder will be issued to the student in the form of a **refund**.

8. **Refunds** are produced and mailed directly to the student's local address listed in SalukiNet the week before the first day of classes for each semester. If a local address is not listed; the check will be mailed to the permanent address. Refunds can be set up for Direct Deposit by completing and returning the form to the Office of the Bursar with a voided check (<http://www.siu.edu/~bursar/refunddeposit.pdf>). Refund checks cannot be picked up in person.
9. If you have **not applied for financial aid** and/or your scholarship does not cover the semester's tuition and fees, you will owe the University. Bills are mailed by the Office the Bursar around the 15th of every month. Payments can me made in four increments payable directly to SIU through the Office of the Bursar. Please see available payment options at: <http://www.siu.edu/~bursar/pymt.html>.
10. If a student **withdraws** from the University, a refund of institutional charges paid and a return of funds to financial aid programs and/or scholarships is required. Refunds are processed by crediting the student's University account for the amount of refunded University charges. The University's Refund Policies apply to all students regardless of financial aid status. University Housing charges and refunds are determined based on contract provisions. The University Refund Policy for tuition and fees involves either:
 - a refund check of 100% of tuition and fee charges for the semester for students withdrawing during the full refund period (first two weeks of the semester);
 - a pro-rata refund for students withdrawing week three (50% tuition and 100% fees);
 - a pro-rata refund for students withdrawing week four (50% tuition and 0% fees); and
 - a 0% refund for students withdrawing week five.
11. When a student receives a **100% refund** of tuition and fees, all financial aid credited directly to the student's University account for the semester are removed in total and returned to the applicable financial aid programs. If the removal of financial aid results in a balance due, the student owes the University, not the financial aid program.
12. When a student receives a **pro-rata refund** of tuition and fees, their financial aid is pro-rated based on the last day of attendance.
13. When a student **does not receive a refund** of tuition and fees, their financial aid credited directly to the student's University account will not be removed.