CIVIL PRACTICE LEGAL CLINIC
FALL 2016 SYLLABUS

Faculty:

Professor Rebecca O’Neill  Professor Heidi Ramos-Zimmerman
Legal Clinic  Legal Clinic
1150 Douglas Drive  1150 Douglas Drive
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Office Hours: Fluctuate each week and will be announced during the mandatory class/staff meeting

Course Objectives: See Clinic Missions and Goals for Students, Mission Statement, and Program Goals and Objectives located in Civil Practice Clinic Handbook.

Clinic Student Assessment and Evaluation: See documents contained in the Civil Practice Clinic Handbook.

LEGAL CLINIC STUDENTS REQUIRED TO ATTEND ALL CLASSES.
Should you need to miss class, please discuss this with Professor O’Neill or Professor Ramos-Zimmerman before missing the class. Classes meet on Mondays in Room 164, Lesar Law Building, from 3:00 p.m. to 3:50 p.m.

Emergency Procedures. Southern Illinois University Carbondale is committed to providing a safe and healthy environment for study and work. Because some health and safety circumstances are beyond our control, we ask that you become familiar with the SIUC emergency Response Plan and Building Emergency Response Team (BERT) program. Emergency response information is available on posters in buildings on campus, available on BERT’s website at www.bert.siu.edu, Department of Safety’s website www.dps.siu.edu (disaster drop down) and in Emergency Response Guideline pamphlet. Know how to respond to each type of emergency.

Instructors will provide guidance and direction to students in the classroom in the event of an emergency affecting your location. It is important that you follow these instructions and stay with your instructor during an evacuation or sheltering emergency. The Building Emergency Response Team will provide assistance to your instructor in evacuating the building or sheltering within the facility.

Staff Meetings. Each class will begin with a staff meeting. During staff meetings, we will discuss case assignments, legal issues, scheduling, and devote time to law office practice topics and special projects.